



Windlesham Parish Council

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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL'S BAGSHOT VILLAGE COMMITTEE

Held on Tuesday 7th February at 7.00pm at St Annes Church Centre, 43 Church Road, Bagshot

Councillors	
Bakar	P
Du Cann	P
Gordon	PA
Manley	P
White	P
Willgoss	P

In attendance: Sarah Wakefield– Assistant Clerk

Cllr Willgoss took the Chair

P - present A – apologies PA – part of meeting - no information

		Action
BVC/22/41	Apologies for Absence Apologies were received and accepted from Cllr Gordon; however, he was able to join the meeting at 19:09.	
BVC/22/42	Declarations of Interest No Declarations of Interest were made.	
BVC/22/43	Public question time The following questions were received via e-mail: Q1- Celia Kingsley raised the following questions- <u>School Lane Field</u> 1. It's good to see the new covered bin in place now and hopefully it will prevent the birds and foxes pulling the litter out. 2. Could you tell me when the rubbish in the pond will be removed? There is a shopping trolley in the water, and various cans etc. floating about. A couple of fallen willows also need	

removing from the pond. It is probably too late to dredge the pond now, before the frogs start spawning, but why was it not done last year when promised?
The reed bed is getting choked with brambles and needs clearing (near the board walk).

3. I asked some time ago if the hedge outside the Field abutting School Lane could be cut back as it is encroaching on the pavement, meaning people have to walk in the road to pass each other, particularly dangerous at school starting and finishing times. The amount of traffic down here will no doubt increase once the Woodside estate is completed. Surrey County Council say this hedge is Parish Council's responsibility, although it is outside the chainlink fence, so please could it be tackled soon?
There are a couple of completely dead, very tall trees in the hedge which may fall – could these be checked out too?

Bagshot Cemetery

1. Since the huge beech tree was murdered in January, the cones have been left by the gate, and various pots, plants, branches, a large piece of plywood etc have been left near the memorial wall. It looks a mess and seems very disrespectful to those interred there and their relatives. Could it be tidied up and the cones removed, please?
2. The notice board is covered in green mould, but when I offered to clean it up I was told that I would not be allowed to without a 'risk assessment'!! What harm could I do with a bucket of water and a cloth?

Members discussed Mrs Kingsley's concerns and it was agreed that the Parish office would respond back to Mrs Kingsley's e-mail.

Assistant Clerk

Cllr Gordon arrived at 19:09

Q2- Darren Cooke from Earlswood Park raised the following questions-

1. can we request that our two litter bins are added to the council collection team to empty. We obviously pay council tax and feel it unfair that we have to get our bins privately emptied on our two community playparks that are accessible to all. I have previously raised this with Mark Gordon who passed it on to SHBC who never replied.

Cllr Gordon confirmed he has had communication with Cllr Dougan, the portfolio holder for the environment at Surrey Heath Borough Council regarding the bins. It was confirmed Cllr Dougan will provide an update to Earlswood residents.

2. Residents have expressed a desire to have 20 mph speed signs at the entrance to the estate. We would really support and like this now that the roads have been adopted. Could we advance this please?

	<p>3. Is there anything we can do with the roundabout at the entrance to the development? Last year after it was adopted by the council it became an overgrown mess. With so many people going round it to Waitrose and pets at home; as well as being the entrance to our development it would be great to have it landscaped. We would even be willing to help fund this even though it's not our responsibility! Just a thought!</p> <p>Cllr White confirmed she would respond directly to Darren Cooke regarding the 20 mph speed signs and the roundabout.</p>	Cllr White
BVC/22/44	<p>Exclusion of the press and public.</p> <p>There were no exclusions to the press and public.</p>	
BVC/22/45	<p>Committee and Sub-Committee Minutes:</p> <p>The minutes of the Bagshot Village Committee meeting held on the 1st November 2022 were approved and signed by Cllr Willgoss.</p>	Cllr Willgoss
BVC/22/46	<p>To receive reports from:</p> <p>a) Surrey Heath Borough Council</p> <p>Cllr White and Cllr Gordon reported that residents in Surrey Heath will need to show photographic ID to at their local polling station for this year's local elections.</p>	
BVC/22/47	<p>Payments for approval</p> <p>There were no payments for approval.</p>	
BVC/22/48	<p>Committee finances – Income & Expenditure</p> <p>Members were presented with an income and expenditure report up until the 30th January 2023.</p> <p>Members noted the report.</p>	
BVC/22/49	<p>Project Updates</p> <p>Members were presented with a spreadsheet detailing the progression of all projects to ensure that are fully appraised of current project status.</p> <p>All projects were noted</p>	

BVC/22/50

Playgrounds

a) School Land Field Playground and Outdoor Gym tender

Members were informed tenders for the refurbishment of School Lane Field playground and an outdoor gym at School Lane Field have been received.

Members were asked to-

- nominate two councillors to open and evaluate the tenders alongside the Clerk and Assistant Clerk

It was unanimously agreed that Cllr Willgoss and Cllr Manley will open and evaluate the tenders alongside the Clerk and the Assistant Clerk on a date and time to be determined.

- decide if they would like to proceed with a public consultation of the 3 highest scoring playground and outdoor gym designs and if so, where and when they would like to host it

Members agreed to proceed with an online consultation of the playground and outdoor gym designs. Once the tenders had been evaluated, it was agreed to share the consultation online for 2 weeks.

It was also agreed to place copies of the designs on the Parish noticeboards and in the library.

- confirm how they would like to fund the project

Members resolved to fund the outdoor gym from CIL money.

Members resolved to fund the School Lane Playground refurbishment/replacement from CIL money and the School Lane Play Equipment earmarked reserve. It was agreed that the level of funding from each reserve would depend on the of cost of the refurbishment/repair portion for the playground.

It was agreed at the meeting to give delegated authority to the Clerk in conjunction with the Chair to decide how the funds from each reserve are allocated once the level of costing for the refurbishment/repair portion of the playground is known.

b) Freemantle Playground- Playground inspection report

Members were presented with the Rospa playground report for Freemantle playground. It was confirmed some repairs were already being actioned by Glendale and the rest were of a low or very low risk.

Members were also informed Sue McCubbin at Surrey Heath Borough Council had been contacted to request part funding of a new playground with the Parish Council.

Members are asked to-

- decide if they would like to delegate authority to the Clerk to seek quotes to fix the risks outlined in document D

OR

	<p>• wait until a decision is made regarding funding for the playground before deciding to address the work</p> <p>Members were all in agreement that they would like to enhance the play area and agreed that the Assistant Clerk would seek quotes from three different playground suppliers, with either part refurbish plus a new multiplay unit or complete replacement, dependent on the most cost-effective option.</p> <p>Members also agreed to get quotes to fix the risks outlined in the report to bring back to the next Committee meeting.</p> <p>Members also requested that SHBC were chased again for an urgent update regarding a decision on part funding of the Freemantle playground.</p>	<p>Assistant Clerk</p> <p>Assistant Clerk</p>
<p>BVC/22/51</p>	<p>To review Terms of Reference for Traffic and Infrastructure working party</p> <p>Members were asked to review the draft Terms of Reference and poster for the Traffic and Infrastructure working party.</p> <p>Members reviewed the draft Terms of Reference and draft poster and resolved to approve them both with just a small amendment to the wording on the poster.</p> <p>It was agreed to put the posters on social media and printed copies put into noticeboards and distributed by members into local businesses.</p> <p>It was also agreed to invite representatives who have expressed an interest in joining the working party to the next Bagshot Committee meeting where they will be asked to address the committee.</p>	<p>Assistant Clerk</p>
<p>BVC/22/52</p>	<p>Grants- to consider grant applications from:</p> <p>a) Bagshot Good Companions requested £500 towards the cost of coach trips for their members.</p> <p>Members resolved to grant the full amount of £500 for the above purposes.</p> <p>b) Bagshot Playing Fields Association requested £950 towards hedge cutting and tree inspections.</p> <p>Cllr White proposed, and it was unanimously agreed to award £750 for the above purposes.</p>	

<p>BVC/22/53</p>	<p>Clerks Update</p> <p><u>Cradle swing at School Lane Field Playground</u>- the Assistant Clerk informed members that a new cradle swing to replace the faulty one is on order, and it will be installed by SHBC as soon as it has arrived.</p> <p><u>Closed top bin at School Lane Field</u>- members were informed the bin has now been installed at School Lane Field.</p> <p><u>College Ride fly tipping</u>- members were informed letters to homeowners on Heywood Drive and College Ride concerning the levels of fly tipping in the copse of trees along College Ride had been delivered and on the whole, the response had been positive.</p>	
<p>BVC/22/54</p>	<p>Correspondence</p> <p>There was no correspondence to discuss.</p>	
<p>BVC/22/55</p>	<p>Exclusion of the press and public - To exclude members of the public, including the press, For consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.</p> <p>No exclusions to the press and public.</p>	

There being no further business, the meeting closed at 20:05