



Windlesham Parish Council

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The Avenue
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MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL
Held on Tuesday 28th June 2022, at 7.00pm held at St Anne's Church Centre, 43
Church Road, Bagshot

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Bakar	P	Barnett	P	Goodman	PA
Du Cann	P	Galliford	P	Hansen-Hjul	P
Gordon	PA	Halovsky-Yu	P	Hardless	A
Manley	P	Harris	PA	Stacey	A
Willgoss	P	Hartshorn	PA	Sturt	A
White	A	Jennings-Evans	P		
		Malcaus Cooper	P		

In attendance: Jo Whitfield –Clerk to the Council
Will Gardner – WPC Summer Intern

P – present A – apologies PA – part of the meeting - no information

Cllr Malcaus Cooper outgoing Chair

Cllr Hansen-Hjul took the Chair

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		Action
C/22/28	<p>To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office</p> <p>Nominations were received as follows:</p> <p>Cllr Jennings-Evans nominated and Cllr Goodman seconded Cllr Halovsky-Yu as Chairman</p> <p>Cllr Hansen-Hjul nominated and Cllr Malcaus Cooper seconded Cllr Hansen-Hjul as Chairman</p> <p>Cllr Halovsky-Yu did not accept the nomination and resigned from Council with immediate effect. Cllr Halovsky-Yu made a short statement outlining her reasons.</p> <p><i>19:07 Cllr Halovsky-Yu left the meeting</i></p> <p>A closed vote was taken.</p> <p>It was resolved to elect Cllr Hansen-Hjul as the Chairman of Windlesham Parish Council with 10 votes in favour and 2 against.</p>	

	<p>Cllr Hansen-Hjul read and signed the Declaration of Acceptance of Office.</p> <p>In line with Standing Orders 51 Cllr Hansen-Hjul will attend Chairmanship training within 6 months of appointment.</p>	
C/22/29	<p>To elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office</p> <p>Nominations were received as follows:</p> <p>Cllr Hansen-Hjul nominated and Cllr Barnett seconded Cllr Malcaus-Cooper as Vice-Chair</p> <p>Cllr Hartshorn nominated, and Cllr Willgoss seconded, Cllr White as Vice-Chair.</p> <p>Cllr Malcaus Cooper did not accept the nomination.</p> <p>A closed vote was taken.</p> <p>It was resolved to elect Cllr White as the Vice-Chairman of Windlesham Parish Council with 9 votes in favour and 3 against.</p> <p>Due to ill health Cllr White was not present and it was agreed that Cllr White will sign the Declaration of Acceptance of Office as the first order of business at July Full Council.</p>	
C/22/30	<p>Apologies for absence</p> <p>Apologies for absence were received and accepted from Cllrs Hardless, White, Sturt, and Stacey.</p>	
C/22/31	<p>Declarations of interest</p> <p>Cllrs Malcaus Cooper and Harris declared pecuniary interests in item 21 on the agenda stating reasons as detailed in the confidential notes of the meeting. Cllr Jennings-Evans, Cllr Barnett, Cllr Gordon and Cllr Galliford all declared a non pecuniary interest due to their involvement in this matter as Borough Councillors</p> <p>Cllrs Willgoss declared a non-pecuniary interest in item 22 due to the nature of the complaint.</p> <p>Cllr Malcaus Cooper, Gordon and Manley declared non-pecuniary interests in item 22 on the agenda stating that the complainant is known to them.</p>	
C/22/32	<p>Public question time</p> <p>There were no public questions.</p>	
C/22/33	<p>Exclusion of the press and public.</p>	

	<p>Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/22/47 To discuss engaging external RFO services C/22/48 Hook Mill Lane Update C/22/49 Code of Conduct – To discuss</p> <p>Cllr Willgoss stated that as item 22 pertained to himself he wished for item to be discussed in the open part of the meeting and waived his right to confidentiality. This item was moved to item 18 on the agenda 22.</p> <p>Members agreed that all items above except item 22 on the agenda should be discussed in the confidential part of the meeting.</p>	
C/22/34	<p>Full Council Minutes</p> <ul style="list-style-type: none"> The minutes of the Full Council meeting held on 31st May 2022 were approved and signed by Cllr Hansen-Hjul. 	Cllr Hansen-Hjul
C/22/35	<p>Committee and Sub-Committee Minutes</p> <ul style="list-style-type: none"> The minutes of the Bagshot Committee meeting held on the 5th April 2022, will be ratified by the Committee at the Bagshot Committee meeting being held on the 2nd August 2022 . The minutes of the Lightwater Committee meetings held on the 12th April 2022 will be ratified by the Committee at the Lightwater Committee meeting being held on the 12th July 2022 The minutes of the Windlesham Committee meetings held on the 13th April 2022 and 31st May 2022 were ratified at the Windlesham Committee meeting held on the 15th June 2022. <p>In line with the Committee Terms of Reference, Full Council read and noted the above village committee minutes.</p>	
C/22/36	<p>Finance</p> <p>a) Accounts for payment - The Clerk presented a list of expenditure transactions for approval, in the sum of £31,820.80 and explained the individual items.</p> <p>It was resolved the payments (Appendix A) in the total sum of £31,820.80 be authorised and the Chairman signed the Expenditure Transactions Approval List.</p> <p><i>19:37 Cllr Gordon joined the meeting</i></p>	

C/22/37	<p>To discuss any business for referral to, or received from:</p> <p>a. Surrey County Council</p> <p>Nothing to report</p> <p>b. Surrey Heath Borough Council</p> <p>Cllr Jennings reported that SHBC had received a grant of £142,000 from the Lawn Tennis Association to redevelop 9 tennis courts.</p> <p>Cllr Galliford reported that SHBC had taken the decision that as from 2022-23 the LCTS grant will no longer be paid to the Parish Council.</p>	
C/22/38	<p>To consider how Council will review future planning applications</p> <p>Members were reminded that as part of the original Committee terms of reference, Councillors resolved to review Planning applications on a monthly basis, in the knowledge that this may result in missing some of the submission deadlines set by the planning authority. To date Council has not experienced any issues with this approach.</p> <p>In line with Council resolution at the March Full Council meeting as from May 2022, all Planning decisions will be made in public at either a Full Council meeting or a Village Committee meeting, whichever is soonest.</p> <p>However, to ensure that Council fulfils its role as a statutory consultee effectively and in the interest of expedience at the Full Council meeting, it was recommended that Council consider the following options:</p> <p>1) Each Committee to form an informal working party to review all planning applications making recommendations to the Full Council for consideration.</p> <p>a. Additionally, during the months of August and December when Full Council has no scheduled meetings it is recommended that delegated authority be given to the Clerk to enact the recommendations put forward by the working parties.</p> <p>or</p> <p>2) To form a Planning Committee to meet twice a month with one meeting to be held during working hours and one meeting to be held prior to the Full Council meeting. This committee would need to comprise of at least 2 Councillors from each Village Committee.</p> <p>The Clerk recommended option 2</p> <p>It was resolved unanimously to adopt option 1. Planning applications will be emailed to each Committee 2 weeks prior to the Full Council meeting. Members will review and if they deem it necessary the Committee will convene a MS Teams meeting to formulate a recommendation to Full Council. This system will be trialled for 4 months.</p>	

	<p>Cllrs acknowledged that the above resolution may result in missing some of the submission deadlines set by the planning authority.</p> <p>Additionally, it was resolved that during the months of August and December when Full Council has no scheduled meetings delegated authority will be given to the Clerk to enact the recommendations put forward by the Committees.</p>	
C/22/39	<p>To discuss Christmas provision 2022</p> <p>a) To review quotes and agree supplier of Christmas trees for the villages</p> <p>Members were provided with quotes for the purchase of Christmas trees for the villages.</p> <p>It was resolved unanimously to accept Quote A for all villages.</p> <p>Members noted the erection and lighting costs for the trees were likely to be around £1350 + VAT.</p> <p>b) Christmas Lights</p> <p>Members were informed that in light of the success of last year's lighting displays and in the interest of obtaining best value for money, quotes for a three-year contract had been requested. Three companies had been approached to provide Christmas lamp column lighting although only two quotes were received.</p> <p>Members agreed that all 3 villages would once again have festive lighting on the lamp columns and resolved unanimously to enter into a 3 year contract with supplier A.</p> <p>It was also resolved that Windlesham, and Bagshot will hire the festive lights for 2022 and delegated authority was given to the Clerk in conjunction with each Committee to liaise with the supplier on the choice of design subject to the cost being within the current Committee budget.</p> <p>Finally, it was resolved that the Lightwater Committee will review the design of their motif and whether to purchase or hire their chosen motif at the upcoming July Committee meeting.</p>	<p>Windlesham /Bagshot Committee & Clerk</p> <p>Lightwater Committee</p>
C/22/40	<p>Working Party Updates</p> <p>a. Strategic Plan Working Party</p> <p>Cllr Malcaus Cooper gave a brief update informing Members that to date the meeting agreed at the last Full Council had not taken place and that she will endeavour to schedule the meeting asap. It was also agreed that the working party will attempt to formulate an emerging plan before the July Full Council meeting.</p>	<p>Cllr Malcaus Cooper</p>

	<p>b. Policy Review Working Party</p> <p>Members were informed that the working party were in the process of reviewing Standing Orders, Members Code of Conduct, Officers Code of Conduct and Officer/Member Relations.</p> <p>Noted</p>	
C/22/41	<p>To discuss a wayleave request from Swish Fibre with regard to land at Mill Pond, Windlesham.</p> <p>Council were presented with a wayleave request from Swish Fibre in relation to the land at Mill Pond in Windlesham.</p> <p>The purpose of the wayleave is to allow Swish to gain access to the houses that face on to Mill Pond, to install and maintain broadband equipment.</p> <p>Members were presented with the title plan and register alongside images outlining the proposed routed to be taken.</p> <p>Members were asked to decide if they wish to grant permission.</p> <p>Concerns were raised about potential damage to tree roots, whilst navigating a route around a tree at the Turpins Rise end of the site.</p> <p>It was resolved that the Clerk will ask a tree surveyor to look at tree in question and give a professional opinion on how the proposed works may affect the tree.</p> <p>It was resolved with 11 in favour and 1 against, to delegate authority to the Clerk in conjunction with Cllr Harris to formulate and send a letter to Swish Fibre, stating that permission would not be granted without a legally binding agreement outlining a performance bond with the requirement to reinstate the area to the Council's satisfaction. Additionally, all legal costs are to be borne by Swish Fibre. The Council will also request that Swish Fibre indemnify against any future tree failure due to the works carried out.</p> <p>Finally due to the proximity of the balancing pond, Council would like confirmation that Swish Fibre have gained any necessary permission from Thames Water.</p>	
C/22/42	<p>Outside Organisations - To receive any reports from representatives on outside organisations.</p> <p>Councillors had nothing to report.</p>	
C/22/43	<p>Project Updates - Status updates on outstanding projects</p> <p>Noted</p>	

<p>C/22/43</p>	<p>Clerks Update</p> <p>Operation London Bridge The Clerk informed Members that officers are working on plans in the event of the Queens death.</p> <p>College Ride Trees Members were reminded that the copse of trees at College Ride in Bagshot, are covered by a tree protection order and officers are in the process of obtaining the necessary permissions.</p> <p>The Clerk reported that the Tree Officer has requested more information prior to permissions being granted. This information has now been supplied.</p> <p>Members discussed potential liability issues and considered asking SHBC to indemnify the Council during this delay. Following a lengthy discussion no formal decision was made.</p> <p><i>20:55 Cllr Goodman left the meeting</i></p> <p>Gigaclear Broadband Meeting Members were informed that the Clerk is awaiting a meeting date from Gigaclear.</p>	
<p>C/22/44</p>	<p>Correspondence</p> <p>There was no correspondence</p>	
<p>C/22/45</p>	<p>Code of Conduct – To discuss</p> <p><i>21:06 Will Gardner left the meeting</i></p> <p>Cllr Willgoss read out the following statement, (please note that this statement has been redacted in line with the fair processing principle contained in the General Data Protection Regulation and Data Protection Act 2018 (DPA).</p> <p><i>It is my position that the decision by the [] is factually incorrect and is also a violation of my article 10 human rights.</i></p> <p><i>'Article 10 protects your right to hold your own opinions and to express them freely without government interference.</i></p> <p><i>This includes the right to express your views aloud (for example through public protest and demonstrations) or through:</i></p> <ul style="list-style-type: none"> • <i>published articles, books or leaflets</i> • <i>television or radio broadcasting</i> • <i>works of art</i> • <i>the internet and social media'</i> <p><i>The strong language on a personal phone call was not aimed at the complainant so is factually incorrect. This was a response to an aggressive threat []. Not the jurisdiction of the [].</i></p>	

	<p><i>The social media comment from a locked personal account referring to blood money is a perfectly acceptable and correct analogy.</i></p> <p><i>'Blood money, also called bloodwit, is money or some sort of compensation paid by an offender (usually a murderer) or their family group to the family or kin group of the victim.'</i> <i>Essentially reparations for harm done.</i></p> <p><i>Also not the jurisdiction of the []</i></p> <p><i>The [] are entitled to their opinions but to opinion that I was acting in a professional capacity is simply that, an opinion.</i></p> <p><i>I do agree that seeking to challenge a grant decision was an error.</i></p> <p><i>In conclusion this decision is a best one sided, confused and factually erroneous. At worst it is yet again an attempt to violate my article 10 human rights. This is now the second time [] has engaged in violating my article 10 human rights. In this respect despite my warnings it is my opinion that [] is quite possibly out of her depth, out of control.</i></p> <p><i>I have had legal advice from a local law firm, a barrister acquaintance and an employment lawyer based in London. The advice is that the law would be inclined to agree with me.</i> <i>I will be sending a second complaint against [] including the [] in due course.</i></p> <p>It is to be noted that Cllr Willgoss did not recuse himself from the meeting at this point.</p> <p>It was resolved to inform the SHBC Monitoring Officer that Cllr Willgoss declined to carry out the recommended action and to provide the Monitoring Officer with a copy of Cllr Willgoss's statement. It was also resolved that Windlesham Parish Council have no further comment on the matter.</p> <p><i>21:25 Cllr Harris left the meeting</i></p> <p><i>21:25 It was resolved to suspend standing orders</i></p>	
<p>C/22/46</p>	<p>Exclusion of the press and public. Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/22/47 To discuss engaging external RFO services C/22/48 Hook Mill Lane Update</p> <p><i>21:27 Cllr Hartshorn left the meeting</i></p>	
<p>C/22/47</p>	<p>To discuss engaging external RFO Services</p>	

	<p>Members were reminded that at the March Personnel meeting (minute ref: PER/21/34) it was resolved to appoint a Responsible Financial Officer to take over the financial responsibility from the Clerk.</p> <p>Members were informed that due to resources being directed to the recruitment and induction of 2 other members of staff this appointment is yet to be filled.</p> <p>Over the past few years Council have used external finance support to assist the Clerk in the role of RFO and until such times as a permanent appointment is made, Members were asked to consider appointing an external provider to provide RFO services.</p> <p>Members were presented with 2 quotes to consider and were also advised that to facilitate remote access for an external provider it would be necessary to move the accounting system to the cloud. Costs to move the current system were provided along with a quote to upgrade to digital VAT integration and inclusion of the sales ledger module which would enable more comprehensive functionality.</p> <p>It was resolved to appoint 'Company 2', however no decision was made regarding upgrading to a cloud based accounting system to facilitate remote access.</p>	
C/22/48	<p>Hook Mill Lane Update</p> <p>That Clerk advised that those who had declared an interest in this item should recuse themselves at this point.</p> <p>Members agreed to consider point 2 on the confidential papers prior to Councillors recusing themselves and resolved to proceed as per the confidential report.</p> <p>It was noted that should all Councillors with a declared interest in this item leave the meeting, the meeting would no longer be quorate. Therefore, there being no further business the meeting closed at 21:37</p>	

Top Level for Month No 2

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
14/04/2022	203945	148	SURREY HEATH	SHBC01	7,002.62	1,400.52	8,403.14	4165	310	2,731.02	Greenspace Contract April 22
								4165	410	2,731.02	Greenspace Contract April 22
								4165	510	1,540.58	Greenspace Contract April 22
04/05/2022	2035024	149	SURREY HEATH	SHBC01	7,002.62	1,400.52	8,403.14	4165	310	2,731.02	Greenspace Contract May 22
								4165	410	2,731.02	Greenspace Contract May 22
								4165	510	1,540.58	Greenspace Contract May 22
16/05/2022	525199	150	GUARDWELL	GUARD	240.00	48.00	288.00	4555	335	86.40	Intruder Alarm Maintenance Con
								4555	435	91.20	Intruder Alarm Maintenance Con
								4555	535	62.40	Intruder Alarm Maintenance Con
03/05/2022	8861783	151	VIKING	VIKIN	139.38	3.88	143.26	4435	325	50.18	Office stationery
								4435	425	52.96	Office stationery
								4435	525	36.24	Office stationery
01/01/2022	119571	152	GD FIRE SECURITY	GDFIR	111.16	22.23	133.39	4550	335	40.02	Office Intruder Alarm Contract
								4550	435	42.24	Office Intruder Alarm Contract
								4550	535	28.90	Office Intruder Alarm Contract
21/04/2022	COMMRECPTFLOW55		CLLR MALCAUS COOPER	MALCAUS	214.14	0.00	214.14	4600	325	77.09	Flowers and vases Com Receipt
								4600	425	81.37	Flowers and vases Com Receipt
								4600	525	55.68	Flowers and vases Com Receipt
29/04/2022	46863	156	WINDOW FLOWERS	WINDO	4,925.00	985.00	5,910.00	4185	310	1,550.00	Summer Planting 2022
								4185	410	1,798.00	Summer Planting 2022
								4185	510	1,577.00	Summer Planting 2022
TOTAL INVOICES					<u>19,634.92</u>	<u>3,860.15</u>	<u>23,495.07</u>			<u>19,634.92</u>	
VAT ANALYSISCODE OTS @ 0.00%					334.14	0.00	334.14				
VAT ANALYSISCODE S @ 20.00%					19,300.78	3,860.15	23,160.93				
TOTALS					<u>19,634.92</u>	<u>3,860.15</u>	<u>23,495.07</u>				

Top Level for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description	
01/06/2022	2035189	157	SURREY HEATH	SHBC01	7,002.62	1,400.52	8,403.14	4165	310	2,731.02	Grounds Maintenance June 22	
								4165	410	2,731.02	Grounds Maintenance June 22	
								4165	510	1,540.58	Grounds Maintenance June 22	
TOTAL INVOICES					<u>7,002.62</u>	<u>1,400.52</u>	<u>8,403.14</u>			<u>7,002.62</u>		
VAT ANALYSIS					CODE S @ 20.00%	7,002.62	1,400.52	8,403.14				
TOTALS					<u>7,002.62</u>	<u>1,400.52</u>	<u>8,403.14</u>					

Top Level for Month No 2

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
03/05/2022	REMOTE PC	158	REMOTE PC	REMOT	23.28	0.00	23.28	4430	325	8.38	REMOTE PC ACCESS SUBSCRIPTION
								4430	425	8.85	REMOTE PC ACCESS SUBSCRIPTION
								4430	525	6.05	REMOTE PC ACCESS SUBSCRIPTION
03/05/2022	INV138887711	159	ZOOM	ZOOM	11.99	2.40	14.39	4430	325	4.32	ZOOM
								4430	425	4.56	ZOOM
								4430	525	3.11	ZOOM
03/05/2022	214242	160	BRUNEL ENGRAVING	BRUN	143.83	28.77	172.60	4600	325	51.78	COM RECEIPT AWARDS
								4600	425	54.66	COM RECEIPT AWARDS
								4600	525	37.39	COM RECEIPT AWARDS
03/05/2022	100300	161	PRINT	PRINT	98.00	0.00	98.00	4600	325	35.28	PRINT ANNUAL REPORT
								4600	425	37.24	PRINT ANNUAL REPORT
								4600	525	25.48	PRINT ANNUAL REPORT
03/05/2022	POSTERSAPM	162	PRINT	PRINT	20.00	0.00	20.00	4600	325	7.20	APM POSTERS
								4600	425	7.60	APM POSTERS
								4600	525	5.20	APM POSTERS
03/05/2022	IEN2022012256016163		ADOBE	ADOBE	150.92	30.18	181.10	4430	325	54.33	ADOBE SUBSCRIPTION 22-23
								4430	425	57.35	ADOBE SUBSCRIPTION 22-23
								4430	525	39.24	ADOBE SUBSCRIPTION 22-23
03/05/2022	REMOTEPCJW	164	REMOTE PC	REMOT	31.03	0.00	31.03	4430	325	11.17	REMOTE PC ACCESS JW
								4430	425	11.79	REMOTE PC ACCESS JW
								4430	525	8.07	REMOTE PC ACCESS JW
TOTAL INVOICES					<u>479.05</u>	<u>61.35</u>	<u>540.40</u>			<u>479.05</u>	
VAT ANALYSISCODE OTS @ 0.00%					172.31	0.00	172.31				
VAT ANALYSISCODE S @ 20.00%					306.74	61.35	368.09				
TOTALS					<u>479.05</u>	<u>61.35</u>	<u>540.40</u>				

Top Level for Month No 2

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/05/2022	INV144005603	165	ZOOM	ZOOM	11.99	2.40	14.39	4430	325	4.32	ZOOM Licence
								4430	425	4.56	ZOOM Licence
								4430	525	3.11	ZOOM Licence
31/05/2022	COM RECEPT	166	AMAZON	AMAZ	27.41	5.48	32.89	4600	325	9.87	Award Picture Frames
								4600	425	10.42	Award Picture Frames
								4600	525	7.12	Award Picture Frames
31/05/2022	COMRECEPT	167	AMAZON	AMAZ	57.05	11.40	68.45	4600	325	20.54	Tablecloths for Community Rece
								4600	425	21.68	Tablecloths for Community Rece
								4600	525	14.83	Tablecloths for Community Rece
31/05/2022	2972626	168	SOLO PRESS	SOLO	38.94	7.79	46.73	4600	325	14.02	Roller Banner Community receipt
								4600	425	14.80	Roller Banner Community receipt
								4600	525	10.12	Roller Banner Community receipt
TOTAL INVOICES					<u>135.39</u>	<u>27.07</u>	<u>162.46</u>			<u>135.39</u>	
VAT ANALYSISCODE S @ 20.00%					135.39	27.07	162.46				
TOTALS					<u>135.39</u>	<u>27.07</u>	<u>162.46</u>				

Top Level for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
07/06/2022	7043352	169	VIKING	VIKIN	34.22	6.84	41.06	4435	325	12.32	Stationery
								4435	425	13.00	Stationery
								4435	525	8.90	Stationery
07/06/2022	INV202205	170	ST ANNES PCC	ANNE	50.00	0.00	50.00	4950	325	18.00	HALL HIRE FOR FULL COUNCIL
								4950	425	19.00	HALL HIRE FOR FULL COUNCIL
								4950	525	13.00	HALL HIRE FOR FULL COUNCIL
TOTAL INVOICES					84.22	6.84	91.06			84.22	
VAT ANALYSISCODE					OTS @ 0.00%	50.00	0.00	50.00			
VAT ANALYSISCODE					S @ 20.00%	34.22	6.84	41.06			
TOTALS					84.22	6.84	91.06				

Bagshot PL for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
07/06/2022	MAYGRANT	37	FRIENDS OF BAGSHOT	FRIENDS	300.00	0.00	300.00	4650	340	300.00	Grant - Summer fair
TOTAL INVOICES					<u>300.00</u>	<u>0.00</u>	<u>300.00</u>			<u>300.00</u>	
VAT ANALYSISCODE OTS @ 0.00%					300.00	0.00	300.00				
TOTALS					<u>300.00</u>	<u>0.00</u>	<u>300.00</u>				

Bagshot PL for Month No 2

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/05/2022	JUBILEE GRANT	35	BAGSHOT BUSINESS ASS	BAGBA	3,000.00	0.00	3,000.00	4650	340	3,000.00	GRANT FOR JUBILEE EVENT
								345		-3,000.00	GRANT FOR JUBILEE EVENT
								6000	340	3,000.00	GRANT FOR JUBILEE EVENT
31/05/2022	ROOM HIRE	36	LIGHTWATER LIBRARY	LIBRARY	12.00	0.00	12.00	4950	325	12.00	Room hire for 30th May
TOTAL INVOICES					<u>3,012.00</u>	<u>0.00</u>	<u>3,012.00</u>			<u>3,012.00</u>	
VAT ANALYSISCODE OTS @ 0.00%					3,012.00	0.00	3,012.00				
TOTALS					<u>3,012.00</u>	<u>0.00</u>	<u>3,012.00</u>				

Lightwater PL for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
27/05/2022	GC092-061	24	GLENDALE	GLEND	43.00	8.60	51.60	4060	400	43.00	Install memorial plaque
TOTAL INVOICES					43.00	8.60	51.60			43.00	
VAT ANALYSISCODE S @ 20.00%					43.00	8.60	51.60				
TOTALS					43.00	8.60	51.60				

Windlesham PL for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
20/06/2022	ACCOUSTICGRAN	69	WINDLESHAM FIELD	WINDLESH	802.00	0.00	802.00	4650	540	802.00	Grant for Hall Accoustics
TOTAL INVOICES					802.00	0.00	802.00			802.00	
VAT ANALYSISCODE					OTS @ 0.00%	802.00	0.00	802.00			
TOTALS					802.00	0.00	802.00				

Windlesham PL for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
12/06/2022	183779	68	SHORTS	SHORT	327.60	65.52	393.12	4060	500	327.60	Cem skip - to remove waste
TOTAL INVOICES					<u>327.60</u>	<u>65.52</u>	<u>393.12</u>			<u>327.60</u>	
VAT ANALYSISCODE S @ 20.00%					327.60	65.52	393.12				
TOTALS					<u>327.60</u>	<u>65.52</u>	<u>393.12</u>				