



**Windlesham Parish Council**

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 GU18 5RG

**MINUTES OF A MEETING OF WINDLESHAM PARISH COUNCIL**  
 Held on Tuesday 22<sup>nd</sup> March 2022, at 7.30pm held at St Anne's Church Centre, 43  
 Church Road, Bagshot

Bagshot Cllrs		Lightwater Cllrs		Windlesham Cllrs	
Bakar	P	Barnett	P	Goodman	P
Du Cann	P	Galliford	P	Hansen-Hjul	P
Gordon	P	Halovsky-Yu	A	Hardless	P
Manley	-	Harris	PA	Stacey	A
Willgoss	P	Hartshorn	A	Sturt	P
White	P	Jennings-Evans	A		
		Malcaus Cooper	P		

**In attendance:** Jo Whitfield – Interim Clerk  
 Cllr Richard Tear – SCC Councillor

P – present      A – apologies      PA – part of the meeting      - no information

Cllr Malcaus Cooper was in the Chair

		Action
<b>C/21/172</b>	<b>Apologies for absence</b>  Acceptable apologies for absence were received from Cllrs Halovsky-Yu, Stacey, Jennings-Evans and Hartshorn.	
<b>C/21/173</b>	<b>Declarations of interest</b>  No declarations were made	
<b>C/21/174</b>	<b>Public question time</b>  No questions were raised  <i>19:41 Cllr Harris joined the meeting</i>	
<b>C/21/175</b>	<b>Exclusion of the press and public.</b>  Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:  C/21/194      Windlesham Committee Community Award Nomination	

	<p>C/21/195 Hook Mill Lane – To review all agreements in place relating to this site</p> <p>C/21/196 Staff in confidence – Personnel Update</p> <p><b>Members agreed that the above items should be discussed in the confidential part of the meeting.</b></p>	
<b>C/21/176</b>	<p><b>Full Council Minutes</b></p> <ul style="list-style-type: none"> <li>The minutes of the Full Council meeting held on 22<sup>nd</sup> February 2022 <b>were approved and</b> signed by Cllr Malcaus Cooper.</li> </ul>	<b>Cllr Malcaus Cooper</b>
<b>C/21/177</b>	<p><b>Committee and Sub-Committee Minutes</b></p> <ul style="list-style-type: none"> <li>The minutes of the Bagshot Committee meeting held on the 1<sup>st</sup> February 2022 were ratified at the Bagshot Committee meeting held on the 1<sup>st</sup> February 2022.</li> <li>The minutes of the Lightwater Committee meetings held on the 8<sup>th</sup> February 2022 were ratified at the Lightwater Committee meeting held on the 8<sup>th</sup> February 2022.</li> <li>The minutes of the Windlesham Committee meetings held on the 9<sup>th</sup> February 2022 were ratified at the Windlesham Committee meeting held on the 9<sup>th</sup> February 2022.</li> </ul> <p><b>In line with the Committee Terms of Reference, Full Council read and noted the above village committee minutes.</b></p>	
<b>C/21/178</b>	<p><b>To discuss any business for referral to, or received from:</b></p> <ul style="list-style-type: none"> <li>a. Surrey County Council;</li> <li>b. Surrey Heath Borough Council</li> </ul> <p><b>a. Surrey County Council</b></p> <p><u>Bagshot Station</u> Cllr Tear informed Members that he had recently visited Bagshot train station, which is desperately in need of refurbishment and asked Council if Parish would consider adopting the station as a community station.</p> <p>Cllr Goodman explained that in the past the Parish had explored this possibility and may consider revisiting this project.</p> <p><u>Traffic Light Sequencing – A30 Bagshot</u></p> <p>Cllr Tear explained that he was aware of the recent issues caused by the traffic light sequencing on the A30 in Bagshot and believed it to be caused by a software issue which is being investigated.</p> <p>It was noted that this had been a long-standing problem and it was suggested that the Parish Council write to the Local Area Committee and Matt Furness at SCC to express their concerns, highlighting the detrimental impact this is having on the community.</p>	<b>Interim Clerk</b>

CLr Tear confirmed that he would ask for the lights to be validated again in the hope that this might resolve the issue.

Additional Updates

**SCC 2021 Achievements**

**Launch of the Climate Change Delivery Plan and COP26 Regional roadshow**

**Committed £48 million** to ensure all buses in Surrey are ultra-low or zero emissions vehicles within a decade

**Achieved third best recycling rate in England**, one of the most important ways we can combat climate change

**Obtained £14 million** of government funding to help low-income households improve energy efficiency, reduce carbon emissions and save money on bills

**Partnering with Community Energy South** to support community-led renewable energy projects in Surrey to provide low-carbon heat and power, managed by local people

**Providing grants of up to £10,000** to help small and medium-sized businesses make themselves greener

**Committed £1.9bn** for investment in flood alleviation, highways upgrade and maintenance and new school facilities

**The Outline Business Case** was approved for the River Thames Scheme, unlocking millions in funding and meaning detailed design and planning work could begin

**Our first on-demand bus service** launched in Leatherhead, as an early part of our drive to make public transport more accessible and get people out of their cars

**Surrey Highways delivery – February 2022**

<p><b>Reactive Maintenance</b></p> <ul style="list-style-type: none"> <li>A&amp;Es - 1208</li> <li>Stats created - 1592</li> <li>Permits created - 4824</li> <li>Winter runs - 10</li> <li>Hand lay patching - 5</li> <li>Footway patching - 5</li> <li>Surfacing - 19</li> <li>Jet patching - 1397 defects completed</li> <li>Void investigations - 5</li> <li>Gully chamber rebuilds - 8</li> <li>Safety defects repaired - 4,007 of which: <ul style="list-style-type: none"> <li>Potholes - 3521</li> <li>Ironworks - 121</li> <li>Street furniture - 42</li> <li>Kerbs - 187</li> <li>Paving - 183</li> <li>Bollards - 22</li> <li>Road markings - 15</li> </ul> </li> <li>Customer inspections - 1454</li> <li>Drainage investigations - 12</li> <li>Local area gully cleans - 227</li> <li>Jammed gully lid replacements - 134</li> <li>Gully cleans - 11,666</li> <li>Minor works schemes - 32</li> <li>Countywide sign schemes - 36</li> <li>Routine structures maintenance jobs - 25</li> </ul>		<ul style="list-style-type: none"> <li>Storms Dudley, Eunice and Franklin, February 2022</li> <li>Red and yellow weather warnings issued by the Met Office</li> <li>1208 emergency calls received through Surrey Highways Control Hub</li> <li>93% of calls were relating to fallen trees on the network</li> <li>Triple the normal resource cleared the roads to keep Surrey moving</li> </ul>
		<p><i>Thank you. Great work by everyone lots of compliments coming in about the speed and quality of the work to keep the roads clear! Well done!</i> Said Matt Furniss, Cabinet Member for Transport and Infrastructure</p> <p><b>Planned Maintenance</b></p> <ul style="list-style-type: none"> <li>Resurfacing - 24,549m<sup>2</sup>, 3,250 tonnes delivered</li> <li>Footway reconstruction - 2,565m<sup>2</sup> of footway removed and relayed including kerbing.</li> <li>Flood prevention - Emergency works, Chiddingfold, 800m<sup>2</sup> of 100mm of surfacing, installation of NEW drainpipes, trief kerbing, gullies with topsoil and wild flower seeds led to introduce wildlife friendly plants and colour. Following fallen trees that had ripped out the existing storm drain system, causing severe flooding and erosion of the banks and under the carriageway.</li> <li>Carriageway pre-patching for surface dressing - 2,420m<sup>2</sup>, delivered over 7 sites</li> <li>ITS Schemes <ul style="list-style-type: none"> <li>Banstead - Installation of a uncontrolled crossing with lining and signage</li> <li>Lower Kingswood - Upgrade of an existing uncontrolled crossing, removal of two small islands and replaced with a larger one.</li> <li>Esher - Bus stop improvements 2, widened the footway on two corners, installed 2 small islands, replaced signage and renewed the lining.</li> <li>Camberley - Replacement of 400 signs, including speed limit signs and higher visibility chevrons.</li> <li>Leatherhead - Continuing with path widening scheme</li> <li>Caterham - Installation of build out, uncontrolled crossing and moving the bus stop.</li> <li>Limpfield - Started work on a traffic signal crossing scheme</li> <li>Ripley - widened the carriageway, carried out localised carriageway repairs and refreshed the road lining.</li> </ul> </li> </ul>

*Surrey Highways is a partnership between Kier and Surrey County Council*

**b. Surrey Heath Borough Council**

CLr Galliford reported:

- The CEO of SHBC had now confirmed his attendance at the Annual Parish Meeting.
- The Esso pipeline works have started and residents have subsequently lodged complaints about noise, the delivery trucks using the Guildford Road and parking issue near the site.

	<p><b>Cllr Gordon reported:</b></p> <ul style="list-style-type: none"> <li>The SHBC Local plan consultation is now live. Residents have expressed concerned about the lack of face to face consultation opportunities, therefore Bagshot Society has agreed to host a meeting for Bagshot Residents.</li> </ul> <p><b>Members expressed concerns that as a statutory consultee the Parish Councils had not been offered a dedicated briefing session and instead had been grouped with the Resident’s Associations. Members therefore asked the Clerk to write to SHBC requesting a dedicated briefing to enable Members to confidently engage the public on the consultation.</b></p> <p><b>Cllr White reported:</b></p> <ul style="list-style-type: none"> <li>The McCarthy Stone development in Bagshot has caused some parking issues on Bridge Road, however Members were to not that the enforcement team have been out and are working to resolve the issues.</li> </ul>	<p><b>Interim Clerk</b></p>
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<p><b>C/21/179</b></p>	<p><b>Finance</b></p> <p>a) <b>Accounts for payment</b> - The Clerk presented a list of expenditure transactions for approval, in the sum of £17,841.75 and explained the individual items.</p> <p><b>It was resolved the payments (Appendix A) in the total sum of £17,841.75 be authorised and the Chairman signed the Expenditure Transactions Approval List.</b></p> <p>b) <b>Grant Request – Lightwater Resilience Plan</b></p> <p><u>Lightwater Resilience Plan</u> – Request £2,500 from the Lightwater Committee grant allocation as a contribution towards the Platinum Jubilee event.</p> <p><b>It was agreed unanimously to give a grant for the requested amount of £2,500.00</b></p> <p>c) <b>Finance Report – Predicted year end outturn</b></p> <p><b>Members were presented with the estimated year end position which indicated :</b></p> <ul style="list-style-type: none"> <li>Council Reserves (General Reserves + Earmarked Reserves) at 31.3.22 - £957K</li> <li>General Reserves at 31.3.22 - £276K</li> </ul>	
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Members were also reminded that the Internal Auditor recommended that the Council general reserve should be held at around 50% of precept. This is consistent with guidance set out in the Practitioners' Guide issued by the Joint Panel on Accountability and Governance.

The precept for 22-23 has been set at £327,000. It was therefore recommended that Council hold a general reserve balance of £165,000 at 31.3.22.

Members were informed that the general reserve balance is estimated to be £111K in excess of the balance recommended by the Internal Auditor at financial year end 21-22 and reminded that Members resolved to set a 2022-23 deficit budget of £94K, which will be funded from the General Reserve. Therefore, the excess balance will be £17K on the General Fund.

**Actions required by Councillors**

1. Note the predicted year-end balance on Council reserves at 31.3.22
2. Consider if Council wish to earmark any of the excess balance.

**Members noted the year end balance and Cllr Gordon proposed, and Cllr Sturt seconded, and it was agreed with 9 in favour and 4 against to earmark any excess balance for necessary tree works.**

**Interim Clerk**

**d) Bank reconciliations**

Members were asked to review the following bank reconciliations. Financial Regulations state that a member, other than the Chair or authorised bank signatory, should sign off the reconciliations, once reviewed.

Below is an overview of the reconciliations for January 2022 – February 2022.

\*\* Members were asked to note that to date the Interim Clerk only has online access to the Barclays, Cambridge & Counties and Redwood bank accounts.

**January Reconciliations**

Santander 30 day	31/01/2022	£197,334.90
RBS Settlement a/c**	31/01/2022	£45,837.08
Barclays Current a/c	31/01/2022	£371,074.13
Cambridge & Counties a/c**	31/01/2022	£209,163.92
Hampshire Trust Bank**	31/01/2022	£62,500 * interest pd annually
Redwood Bank	31/01/2022	£62,500 *
interest pd annually		
Skipton a/c **	31/01/2022	£64,504.46 * interest pd on 17 <sup>th</sup> May 2021

**February Reconciliations**

Santander 30 day	28/02/2022	£197,336.58
RBS Settlement a/c **	28/02/2022	£ 45,837.43
Barclays Current a/c	28/02/2022	£364,858.37
Cambridge & Counties a/c**	28/02/2022	£209,323.58



was awarded and not a percentage increase, therefore no increase will be applied to Member allowances this year.

**Noted**

**C/21/183 Meeting Schedule 2022-23**

Members were reminded that servicing the current meeting schedule is quite onerous and the paperwork involved has been prohibitive. Additionally due the amount of business for Full Council to discuss it has been necessary to call 4 additional Full Council meetings this year, indicating 6 meetings per annum is not sufficient.

Therefore prior to a detailed schedule being drawn up for 2022-23, Members were asked to consider the following proposal to reduce the number of meetings:

Meeting	Current meeting schedule 2021-2022	Total number of meetings	Number of hours attending meetings incl. setup*	Proposed meeting schedule 2022-2023	Total number of meetings	Number of hours attending meeting incl. setup
Full Council	May, June, September, November, January & March	6	24	Monthly (except August and December)	10	40
Committee Meetings	Monthly (except August and December)	30	100	Quarterly, interspersed with Councillor Surgeries	12	40
Personnel	Quarterly	4	12	Quarterly	4	12
Planning				Monthly at Full Council (would require an additional ½ hour)		6
	<b>TOTAL</b>	<b>40</b>	<b>136</b>		<b>26</b>	<b>98</b>

\*Members noted that these figures do not include the time required to action resolutions or preparing agendas and papers for the meetings.

Members were asked to consider the above proposal and decide if they would like the 2022-23 meeting schedule to be drawn up on this basis.

**Cllr White proposed, Cllr Galliford seconded, and it was agreed unanimously to adopt the above proposal as from May 2022.**

**C/21/184 Outside Organisations**

Windlesham United Charities

Cllr White reported that Windlesham United Charities were holding an Easter afternoon tea for the residents.

	<p><u>Windle Valley Fundraisers</u> Cllr Gordon reported that the Windle Valley Fundraisers were planning an Easter parade across all three villages and asked all Members to come out on the day to show their support.</p> <p><u>Lightwater Society</u> Cllr Galliford informed Members that the Lightwater Society are now a formally constituted group and a bank account is in the process of being opened.</p> <p>Recently the Society has been liaising with residents regarding concerns about local traffic issues and disability access.</p> <p><u>Lightwater Youth Club</u> Cllr Malcaus Cooper thanked Members who had supported the group and reported that the Club opened on the 5<sup>th</sup> February 2022 and is open for 2 hours every Saturday evening. 50 children are registered with on average 25 children attending per session. The cost is £5 per child per 2 hours session.</p>															
C/21/185	<p><b>Project Updates</b></p> <p><b>All projects were noted</b></p>															
C/21/186	<p><b>Summer Planting.</b></p> <p>Members were informed that three companies including last year's provider, have been approached to provide a quote for the summer planting and hanging baskets around the villages.</p> <p>The summer planting specification is as follows:</p> <p><b>Windlesham</b></p> <table border="1" data-bbox="312 1263 1265 1581"> <thead> <tr> <th>Plant with seasonal flowers &amp; Water</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>2 x 750mm square black containers</td> <td>Windlesham Centre, either side of bus stop</td> </tr> <tr> <td>15 x 450mm wire framed Hanging Baskets positioned on the basket trees</td> <td>Windlesham Centre</td> </tr> <tr> <td>4 x 1100mm x 500mm Planters at the Gateways</td> <td>Chertsey Road &amp; Kennel Lane (outside Windlesham Field of Remembrance)</td> </tr> </tbody> </table> <p><b>Lightwater</b></p> <table border="1" data-bbox="312 1700 1265 1966"> <thead> <tr> <th>Plant with seasonal flowers &amp; Water</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>20 x 450mm wire framed Hanging Baskets positioned on lamp posts (including replace broken bracket)</td> <td>Guildford Road</td> </tr> <tr> <td>5 x 1000mm square planters</td> <td>Village centre</td> </tr> </tbody> </table> <p><b>Bagshot</b></p>	Plant with seasonal flowers & Water	Location	2 x 750mm square black containers	Windlesham Centre, either side of bus stop	15 x 450mm wire framed Hanging Baskets positioned on the basket trees	Windlesham Centre	4 x 1100mm x 500mm Planters at the Gateways	Chertsey Road & Kennel Lane (outside Windlesham Field of Remembrance)	Plant with seasonal flowers & Water	Location	20 x 450mm wire framed Hanging Baskets positioned on lamp posts (including replace broken bracket)	Guildford Road	5 x 1000mm square planters	Village centre	
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Plant with seasonal flowers & Water	Location															
20 x 450mm wire framed Hanging Baskets positioned on lamp posts (including replace broken bracket)	Guildford Road															
5 x 1000mm square planters	Village centre															



<b>Plant with seasonal flowers &amp; Water</b>	<b>Location</b>
15 x 450mm wire framed Hanging Baskets positioned on basket trees	Bagshot High Street
6 x 1200mm long x 340mm wide x 280mm barrier boxes	A30 opposite Miller & Carter steak house

<b>Water Only</b>	<b>Location</b>
4 x stone planters	Bagshot High Street
1 x Horse trough	A30

Responses to the quote request were as follows:

		<b>Total</b>	Breakdown by Village		
			Windlesham	Lightwater	Bagshot
Quote A	Based on as many weeks of watering as required.	<b>£4925.00</b>	£1577.00	£1798.00	£1550.00
Quote B	Unable to meet the requirement				
Quote C	No response				

Members were asked to approve quote A.

**Cllr White proposed, Cllr Goodman seconded, and it was unanimously agreed to appoint Company A.**

**Interim Clerk**

**C/21/187**

**To discuss conducting a Windlesham Neighbourhood Plan review**

Members were made aware that the Windlesham Committee had received a request to establish a working party to review the Neighbourhood plan.

As per the committee structure terms of reference the Neighbourhood Plan is still the responsibility of Full Council, therefore Full Council were asked to decide if they wished to proceed with a review and if so, how they wished to approach it.

**For Consideration**

- The Windlesham Neighbourhood Plan 2018-2028 was 'made' at SHBC Full Council on 12 June 2019. It forms part of Surrey Heath Borough's Development Plan and helps in deciding the outcome of planning applications within the Windlesham Neighbourhood Area.
- Surrey Heath is currently in the process of updating their Local plan which when complete will take precedence of over the WNP.
- It is highly likely that a housing needs assessment will need to be completed to form an evidence base.

	<ul style="list-style-type: none"> <li>• There is no provision in the 2022-23 budget for this review, although it is Cllr Sturts opinion that there may be a funding available from locality.</li> </ul> <p>Full Council were asked to read the proposed terms of reference presented, along with the Neighbourhood Plan review toolkit and consider the following:</p> <ul style="list-style-type: none"> <li>• Is a Neighbourhood Plan review necessary at this point in time?</li> <li>• If Council wish to proceed with a review <ul style="list-style-type: none"> <li>○ to consider the formation of a working party in line with the attached terms of reference.</li> <li>○ To agree a mechanism by which the positions on the working party are filled. The Windlesham Committee resolved to have an open invitation to the community asking for expressions of interest, which will then be voted on by Full Council.</li> <li>○ To agree the Neighbourhood Plan Review toolkit</li> </ul> </li> </ul> <p>Some Members expressed concerns about the timing of this review and the possibility that conducting it alongside the development of the SHBC Local Plan could cause confusion.</p> <p><b>It was resolved that Parish would ascertain the anticipated completion date of the SHBC Local Plan and bring this item back to a future meeting for consideration.</b></p> <p><b>Update: at the Annual Parish Meeting Cllr Goodman asked the CEO of Surrey Heath Borough Council, to confirm when he expected the plan to be complete. The CEO Damien Roberts outlined the process and stating that they were looking at a potential completion date of Summer 2023.</b></p>	
C/21/188	<p><b>Clerks Update</b></p> <p>The Interim Clerk informed Members that quotes for the Christmas 2022 lighting had been requested.</p>	
C/21/189	<p><b>Consultations</b></p> <p>In the past week Council has received the following consultations and now has the opportunity to comment should they wish to do so.</p> <ol style="list-style-type: none"> <li>a) Surrey Heath Local Plan – Deadline 9<sup>th</sup> May 2022</li> <li>b) Bracknell Forest Local Plan – Deadline 20<sup>th</sup> April 2022</li> <li>c) Winkfield Parish Council Neighbourhood Plan – Deadline 29<sup>th</sup> April 2022</li> <li>d) Forest Management carried out by The Crown Estate – Deadline 5<sup>th</sup> April 2022</li> </ol> <p>Emails containing all relevant information and links were circulated prior to the meeting.</p>	

	<p>Due to the number of consultations and the amount of paperwork that will need reviewing, Members were asked to consider the following options:</p> <ul style="list-style-type: none"> <li>a) Council to form a working party to draft a Council response, scheduling an EGM for Council to agree that formal response.</li> <li>b) To agree that Windlesham Parish Council will not respond to the consultation – note this is not recommended for the Surrey Heath Local Plan.</li> </ul> <p><b>Members agreed that each village will hold a Cllr surgery in conjunction with the village societies, to formulate village responses for the SHBC local plan and delegate authority to the Clerk to collate responses provided by each Committee and submit on behalf of the Council.</b></p> <p><b>It was also resolved that Council as a corporate body would not respond to the remaining consultations, although individual Councillors may choose to do so.</b></p>	Cllrs & The Clerk
C/21/190	<p><b>Visioning Day Update</b></p> <p>Members were provided with an update report outlining the outcomes from the visioning morning held on the 5<sup>th</sup> March 2022.</p> <p><b>It was resolved to retain the services of David Carden to oversee the strategic planning process, who will work with a working party to draw up a draft strategic plan. The working party will consist of the following Councillors.</b></p> <p><b>Cllr Goodman Cllr Gordon Cllr Manley Cllr Hansen-Hjul Cllr Malcaus Cooper Cllr Du Cann Cllr White</b></p> <p><b>There was no resolution as to how this will be funded.</b></p> <p><i>21:38 SCC Cllr Tear left the meeting</i></p>	
C/21/192	<p><b>Correspondence</b></p> <p>There was no correspondence</p>	
C/21/193	<p><b>Exclusion of the press and public.</b> Agreed that the following items be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960:</p> <p>C/21/194 Windlesham Committee Community Award Nomination C/21/195 Hook Mill Lane – To review all agreements in place relating to this site C/21/196 Staff in confidence – Personnel Update</p>	
C/21/194	<p><b>Community Reception Award Nominations</b></p>	

	<p>As per the decision at Full Council held on the 22<sup>nd</sup> February 2022 (below), Members were asked at the village committee meetings to present their nominations.</p> <p><b>Since the Windlesham Committee meeting, Cllr Hardless has proposed another nominee and Members were asked to agree the proposal.</b></p> <p><b>Members agreed Cllr Hardless's proposal and also agreed to have a special 'Joining Communities' award.</b></p>	
<b>C/21/195</b>	<p><b>Hook Mill Lane</b></p> <p><i>21:49 Cllr Goodman left the meeting</i></p> <p>Members reviewed all the agreements in place relating to the site.</p> <p><b>Cllr Harris proposed, Cllr Galliford seconded, and it was agreed with 11 in favour and 1 abstention to sever the agreement highlighted in the confidential report as well as progress the actions outlined in the report same report.</b></p> <p><i>21:55 Members agreed to suspend standing orders to allow the meeting to run past 10pm.</i></p>	
<b>C/21/196</b>	<p><b>Staff in Confidence – Personnel Update</b></p> <p>Cllr Malcaus Cooper informed members of the outcome of the Personnel Committee held earlier that evening.</p>	
	<b>There being no further business the meeting closed at 22:15</b>	

## Bagshot PL for Month No 12

## Order by Invoices Entered

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
03/03/2022	GRANTEASTER	30	WINDLE VALLEY	WINVAL	120.00	0.00	120.00	4650	340	120.00	Easter Event General Grant
03/03/2022	COMPRIDE GRANT31		WINDLE VALLEY	WINVAL	120.00	0.00	120.00	4650	340	120.00	Community Pride - Easter Event
<b>TOTAL INVOICES</b>					<u>240.00</u>	<u>0.00</u>	<u>240.00</u>			<u>240.00</u>	
VAT ANALYSISCODE OTS @ 0.00%					240.00	0.00	240.00				
<b>TOTALS</b>					<u>240.00</u>	<u>0.00</u>	<u>240.00</u>				

Lightwater PL for Month No 12

Order by Invoices Entered

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
14/03/2022	OUTINGS GRANT	15	LIGHTWATER DARBY	LIGHTWATER	400.00	0.00	400.00	4650	440	400.00	OUTINGS GRANT MARCH 22
08/03/2022	LVC EASTER	16	WINDLE VALLEY	WINVAL	120.00	0.00	120.00	4650	440	120.00	EASTER BUNNY EVENT GRANT
15/03/2022	GRANT LVC/21/80	17	LIGHTWATER CONNECTED	LWCONNECT	124.00	0.00	124.00	4650	440	124.00	GRANT FOR OAK PLANTERS
TOTAL INVOICES					<u>644.00</u>	<u>0.00</u>	<u>644.00</u>			<u>644.00</u>	
VAT ANALYSIS					CODE	OTS @ 0.00%	644.00	0.00	644.00		
TOTALS					<u>644.00</u>	<u>0.00</u>	<u>644.00</u>				

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
25/02/2022	119393	112	GD FIRE SECURITY	GDFIR	155.00	31.00	186.00	4455	325	54.25	Office alarm call out Feb 22
								4455	425	60.45	Office alarm call out Feb 22
								4455	525	40.30	Office alarm call out Feb 22
TOTAL INVOICES					<u>155.00</u>	<u>31.00</u>	<u>186.00</u>			<u>155.00</u>	
VAT ANALYSIS					CODE S @ 20.00%	155.00	31.00	186.00			
TOTALS					<u>155.00</u>	<u>31.00</u>	<u>186.00</u>				

Top Level for Month No 12

Order by Invoices Entered

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
05/03/2022	EXPENSES	113	CLLR MALCAUS COOPER	MALCAUS	132.18	0.00	132.18	4435	325	46.26	VISIONING SESSION LUNCH
								4435	425	51.55	VISIONING SESSION LUNCH
								4435	525	34.37	VISIONING SESSION LUNCH
				TOTAL INVOICES	<u>132.18</u>	<u>0.00</u>	<u>132.18</u>			<u>132.18</u>	
			VAT ANALYSIS	CODE OTS @ 0.00%	132.18	0.00	132.18				
				TOTALS	<u>132.18</u>	<u>0.00</u>	<u>132.18</u>				



Top Level for Month No 12

Order by Invoices Entered

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
07/03/2022	2022-4	114	WINDLESHAM FIELD	WINDLESH	421.67	84.33	506.00	4950	425	90.00	HALL HIRE SEPT 21 -MARCH 22
								4950	525	120.00	HALL HIRE SEPT 21 -MARCH 22
								4950	325	74.08	HALL HIRE SEPT 21 -MARCH 22
								4950	425	82.55	HALL HIRE SEPT 21 -MARCH 22
								4950	525	55.04	HALL HIRE SEPT 21 -MARCH 22
				TOTAL INVOICES	421.67	84.33	506.00			421.67	
			VAT ANALYSISCODE	S @ 20.00%	421.67	84.33	506.00				
				TOTALS	421.67	84.33	506.00				

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description	
16/03/2022	OSMG 21-22	115	CURLEY PARK	CURL	3,500.00	0.00	3,500.00	4200	340	1,750.00	OSMG MAINTENANCE/LINE MARKING	
								4650	440	1,750.00	OSMG MAINTENANCE/LINE MARKING	
TOTAL INVOICES					<u>3,500.00</u>	<u>0.00</u>	<u>3,500.00</u>			<u>3,500.00</u>		
VAT ANALYSIS					CODE	OTS	@ 0.00%	3,500.00		0.00	3,500.00	
TOTALS					<u>3,500.00</u>	<u>0.00</u>	<u>3,500.00</u>					

Top Level for Month No 12

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
28/02/2022	2054333	107	GUILDFORD BOROUGH	GUIL	720.00	144.00	864.00	4190	310	252.00	Installation of Xmas Lights
								4190	410	280.80	Installation of Xmas Lights
								4190	510	187.20	Installation of Xmas Lights
23/02/2022	8499026	108	VIKING	VIKIN	50.38	0.00	50.38	4435	325	17.63	Refreshments APM/COM RECEIPT
								4435	425	19.65	Refreshments APM/COM RECEIPT
								4435	525	13.10	Refreshments APM/COM RECEIPT
28/02/2022	8948	109	FOREST GARDEN	FORE	360.00	72.00	432.00	4195	310	126.00	Tree work Mill Pond
								4195	410	140.40	Tree work Mill Pond
								4195	510	93.60	Tree work Mill Pond
22/02/2022	8941	110	FOREST GARDEN	FORE	810.00	162.00	972.00	4190	310	283.50	Install and remove xmas trees
								4190	410	315.90	Install and remove xmas trees
								4190	510	210.60	Install and remove xmas trees
22/02/2022	INV-1602	111	FARSIGHT	FARSI	382.50	76.50	459.00	4425	325	133.88	External Finance support
								4425	425	149.18	External Finance support
								4425	525	99.44	External Finance support
TOTAL INVOICES					<u>2,322.88</u>	<u>454.50</u>	<u>2,777.38</u>			<u>2,322.88</u>	
VAT ANALYSISCODE OTS @ 0.00%					50.38	0.00	50.38				
VAT ANALYSISCODE S @ 20.00%					2,272.50	454.50	2,727.00				
TOTALS					<u>2,322.88</u>	<u>454.50</u>	<u>2,777.38</u>				

## Windlesham PL for Month No 12

## Order by Invoices Entered

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
14/03/2022	WASTECOLLECTIO	45	WINDLESHAM FIELD	WINDLESH	2,000.00	0.00	2,000.00	4280	555	2,000.00	WASTE COLLECTION GRANT
14/03/2022	PLAYGROUND	46	WINDLESHAM FIELD	WINDLESH	2,400.00	0.00	2,400.00	4200	540	2,400.00	PLAYGROUND GRANT MARCH 22
28/02/2022	10112	47	ONE CALL	ONECA	40.70	8.14	48.84	4060	500	40.70	WIN CEM LEAKING TAP
31/01/2022	10084	48	ONE CALL	ONECA	41.32	8.26	49.58	4060	500	41.32	Repair frost damaged pipwork
TOTAL INVOICES					<u>4,482.02</u>	<u>16.40</u>	<u>4,498.42</u>			<u>4,482.02</u>	
VAT ANALYSISCODE OTS @ 0.00%					4,400.00	0.00	4,400.00				
VAT ANALYSISCODE S @ 20.00%					82.02	16.40	98.42				
TOTALS					<u>4,482.02</u>	<u>16.40</u>	<u>4,498.42</u>				

Windlesham PL for Month No 12

Order by Invoices Entered

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
16/03/2022	GRANTMARCH 22 49		HARPER ASPREY	HARP	3,800.00	0.00	3,800.00	4650	540	3,800.00	GRANT FOR VET/ICU EQUIPMENT
TOTAL INVOICES					<u>3,800.00</u>	<u>0.00</u>	<u>3,800.00</u>			<u>3,800.00</u>	
VAT ANALYSISCODE OTS @ 0.00%					3,800.00	0.00	3,800.00				
TOTALS					<u>3,800.00</u>	<u>0.00</u>	<u>3,800.00</u>				

Windlesham PL for Month No 12

Order by Invoices Entered

## Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
02/03/2022	1382	43	PURE GARDENS	PUREG	2,130.00	426.00	2,556.00	4060	500	2,130.00	WCemetery Maintenance Feb 22
28/02/2022	175900	44	SHORTS	SHORT	14.00	2.80	16.80	4405	525	14.00	W CEM SKIP RENTAL
TOTAL INVOICES					<u>2,144.00</u>	<u>428.80</u>	<u>2,572.80</u>			<u>2,144.00</u>	
VAT ANALYSISCODE S @ 20.00%					2,144.00	428.80	2,572.80				
TOTALS					<u>2,144.00</u>	<u>428.80</u>	<u>2,572.80</u>				