



Windlesham Parish Council

Joanna Whitfield
Clerk to the Council
Tel: 01276 471675
Email: clerk@windleshampc.gov.uk
Website: www.windleshampc.gov.uk

The Council Offices
The Avenue
Lightwater
Surrey
GU18 5RG

4th June 2025

To: Cllrs Du Cann, Marr, Turner, Stevens and White

And all members of Council as nominated substitutes

You are hereby summoned to attend a meeting of the Planning Committee to be held at Lightwater Library, Guildford Road, Lightwater **10th June 2025 11:00am** to act upon the under-mentioned business.

Yours sincerely

**Joanna Whitfield
Clerk to the Council**

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by 5pm on the 9th June 2025. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

1. **To elect a Chair of the Committee for the ensuing year.**
2. **To elect a Vice Chair of the Committee for the ensuing year.**
3. **Apologies for absence**
4. **Declarations of interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e)
5. **Public question time**
6. **To note the Committee's Terms of Reference**
7. **Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960

8. To consider planning applications and planning appeals received prior to this meeting:

	Bagshot Applications		
25/0524/PMR	Gloucester Hall , Gloucester Gardens, Bagshot, Surrey, GU19 5NU Application to vary condition 4 (use class) of planning permission 18/0016 Erection of a single storey rear extension.	Relaxation/Mo dification	18 th June 2025
25/0507/CES	1 Wellesley Close Bagshot Surrey GU19 5HB Certificate of lawfulness (proposed) for the proposed Conversion of garage to habitable accommodation and changes to fenestration.	Certificate Proposed Development	Not Available
25/0509/DTC	38 London Road Bagshot Surrey GU19 5HN Submission of details to comply with condition 4 (secure cycle storage), condition 5 (EV charging location), condition 6 (further secure cycle storage), condition 7 (further EV charging location) and condition 10 (boundary fencing) of planning permission 24/1163/FFU Change of use from residential dwelling (class C3) to a medical and dental unit comprising of GP/Dental/Pharmacy use (Class E) and ground floor flat (C3). Part retrospective to include resurfacing of driveway and car park.	Details to Comply	16 th June 2025
25/0537/CES	1 Connaught Road Bagshot Surrey GU19 5EL Certificate of lawfulness for the proposed erection of a single-storey rear extension.	Certificate Proposed Development	Not Available
25/0565/FFU	9 Drayhorse Drive, Bagshot, Surrey, GU19 5RF Installation of new patio doors to replace existing rear window.	FPA	1 st July 2025
	Lightwater Applications		
25/0520/PMR	36 Curley Hill Road, Lightwater, Surrey, GU18 5YH Application to removal condition 2 (plans) and condition 4 (landscaping) of planning permission 23/0402/FFU for the demolition of existing dwelling and construction of a replacement 5-bedroom dwelling with associated landscaping.	Relaxation/Mo dification	18 th June 2025
25/0525/FFU	64 The Avenue, Lightwater, Surrey, GU18 5RG Erection of single storey front extension, changes to external rendering and boundary wall.	FPA	19 th June 2025
25/0437/DTC	Holly Cottage , 166 Macdonald Road, Lightwater, Surrey, GU18 5YB Submission of details to comply with condition 4 (foundations and service runs) attached to planning permission 24/0772/FFU for the erection of a detached outbuilding to be used as a home office/gym.	Details to comply	24 th June 2025
25/0513/DTC	99 - 101 Guildford Road Lightwater Surrey GU18 5SB Submission of details to comply with condition 3 (materials) attached to planning permission 24/0136/FFU for Development of site to provide 21no. dwellings with associated access, hardstanding, landscaping and parking.	Details to comply	Not Available
25/0560/FFU	167 Ambleside Road, Lightwater, Surrey, GU18 5UN Erection of self build replacement dwelling, following demolition of the existing.	FPA	1 st July 2025

25/0563/FFU	35 High View Road Lightwater Surrey GU18 5YF Retrospective raising of ground levels in rear garden.	FPA	1sy July 2025
	Windlesham Applications		
25/0512/MPO	Heathpark Wood, Heathpark Drive, Windlesham, Surrey Application to agree details within clause Schedule 3.1 Part 1 (affordable housing) of s106 obligation relating to outline planning permission 15/0590 [for the erection of up to 140 dwellings and community facilities, with associated landscaping, open space, car parking and access from Woodlands Lane, and use of land to provide publicly accessible recreation space (SANG). (Details of access only to be agreed)]	Modification & Discharge of Obligation	18 th June 2025
25/0558/DTC	Heathpark Wood, Heathpark Drive, Windlesham, Surrey Submission of details, in part, to comply with condition 20 (submission of further bat surveys) attached to reserved matters approval 20/0318/RRM dated 5 April 2024.	Details to comply	26 th June 2025
25/0559/DTC	Heathpark Wood, Heathpark Drive, Windlesham, Surrey Submission of details to comply, in part, with conditions 23 (landscape and ecological management plan - further bat surveys), and 26 (further bat surveys) pursuant to outline planning permission 15/0590 allowed on appeal dated 26 July 2017.	Details to Comply	26 th June 2025
25/0287/FFU	Building D Windlesham Campus London Road Windlesham Surrey Partial demolition and alterations to existing building and construction of two-storey building with rooftop plant, together with construction of ancillary structures and installation of landscaping to service yard.	FPA	18 th June 2025
25/0536/NMA	Woodlands House Westwood Road Windlesham Surrey GU20 6LX Non-material amendment to planning permission 24/0708/FFU to allow for alterations to the ground and first floor extensions and layouts including relocation of rear balcony, removal of porch, fenestration changes and roof alterations.	Non Material Amendment	Not Available

Windlesham Parish Council

Planning Committee – Terms of Reference 2025-26

The role of the Planning Committee is to ensure that Windlesham Parish Council makes full representations on all planning matters that affect the Parish of Windlesham.

1. Membership of the committee will consist of a maximum of 6 members, consisting of a maximum of 2 representatives from each village. To ensure that each village remains adequately represented in the event of a member's absence, any nominated substitute must be a member of the same village committee as the original appointed representative.
2. The Chairman and Vice-Chairman of the Council, if not nominated members of the committee, may attend as ex-officio members.
3. Membership of the committee will be determined at the Annual Meeting of the Council and casual vacancies shall be filled from the membership of Full Council.
4. Non-members of the Council may be non-voting members of the committee.

FUNCTIONS:

The committee shall:

- a) Operate in accordance with Local Government Law and in accordance with the Council's Standing Orders and Financial Regulations.
- b) Appoint sub-committees or working parties to undertake any specific project work as required.
- c) The committee shall have spending powers to a maximum of £500. The committee shall make recommendations to Full Council on all expenditure in excess of this sum.
- d) Consider and make representations on planning applications.
- e) Make representations on planning appeals notified to the Parish Council and attend public inquiries if considered necessary.
- f) Represent the Council upon all matters relating to local authority development plans.
- g) To recommend all matters in relation to street naming to Full Council.
- h) Manage the Neighbourhood Planning and Village Design Statement processes.
- i) Develop and maintain a list of Community Assets for nomination to SHBC.
- j) Manage the Planning budget (if any) and vire, where necessary, between budget lines held and managed by the committee.
- k) Undertake project work outside of the above remit as directed by Full Council.
- l) Review the Terms of Reference annually and make recommendations to Full Council.

The Chairman of the Committee shall:

- a) Agree the minutes of the Planning Committee at each Full Council meeting, subject to approval.