



Windlesham Parish Council

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The Council Offices
The Avenue
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17th February 2022

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Anne's Church Centre, 43 Church Road, Bagshot on **Tuesday 22nd February 2022 at 7.00pm** to act upon the undermentioned business.

If you are unable to attend the meeting please send your written apologies to the Clerk and Chair of Council.

Joanna Whitfield
Interim Clerk to the Council

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 22nd February 2022. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

- 1 **Apologies for absence**
- 2 **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
- 3 **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
- 4 **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 5 **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 25th January 2022
- 6 **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

To note the open minutes of the recent village committee and sub-committee meetings:

- Bagshot Committee – 2 November 2021
- Lightwater Committee – 12th October 2021
- Windlesham Committee – 10th November 2021

Note: The above Minutes have been ratified at the relevant Village Committee meetings.

7 To receive written reports from:

- a. Surrey County Council;
- b. Surrey Heath Borough Council

8 Finance:

- a) Accounts for payment
- b) Finance Report
- c) Direct Debit Payments
- d) Bank Reconciliations

9 To review Council’s investments and strategy for 2022-23

10 Risk Assessment

11 Review Standing Orders

12 Review Financial Regulations

13 Consider Reserve Policy

14 Declaration of Interests – Members to update

15 Tree Works

- a) To discuss conducting a parish wide tree survey
- b) To discuss tree work at Millpond, Windlesham
- c) To discuss tree work at College Ride, Bagshot

16 Community Reception – To discuss

17 Clerks Update

18 Outside Organisations - To receive any reports from representatives on outside organisations.

19 Project Updates - Status updates on outstanding projects

20 Planning Applications - to consider and make appropriate representations in relation to the planning applications in Bagshot, Lightwater & Windlesham listed below:

	Bagshot Applications	Type of application	Due date
21/1306/FFU	175 London Road, Bagshot, Surrey, GU19 5DH Demolish existing dwelling and outbuilding and erect a two storey building with accommodation in the roof to provide 2 two bedroom and 2 four bedroom (duplex) apartments, a two storey three bedroom house and two	FPA	24 th February 2022

	<p>pairs of semi-detached two storey four bedroom houses with accommodation in the roofs with associated garages/car parking, revised access onto London Road and landscaping.</p> <p>Full Planning Application</p>		
22/0032/DTC	<p>134 And 136 London Road Bagshot Surrey GU19 5BZ</p> <p>Application to seek discharge of condition 3 (materials) and 8 (surface water drainage scheme) of 20/0090/OOU Outline planning application for the erection of 26 residential units (Class C3) following demolition of both existing dwellings with new vehicular access off London Road. Access, appearance, layout and scale to be considered with landscaping reserved. Type Details to comply</p>	<i>Details to comply</i>	<i>18th February 2022</i>
SCC Ref 2021/0202/SU/	<p>Land at Bagshot Highways Depot, 2 London Road, Bagshot, Surrey GU19 5HW</p> <p>Temporary change of use of existing office and store building to a body storage facility and office space, with associated external alterations, parking, hoarding and associated infrastructure.</p> <p>The above application for planning permission has been received in this department and falls to be determined by the County Planning Authority. The planning application documents/plans will need to be downloaded from our website (see link in covering email). They can also be accessed from the following link http://planning.surreycc.gov.uk/planappsearch.aspx by entering SCC Ref 2021/0202 in the "our reference" search field. I would be glad to receive any observations which you may wish to make so that these can be taken into account when the proposals are formally considered by the County Planning Authority. Could you please let me have a reply within 21 days of the date of this letter. If no response is received within 21 days it will be assumed that you have no objection to the proposal</p>		<i>21st February 2022</i>
22/0046/PMR	<p>White House, 81-83 High Street, Bagshot, Surrey, GU19 5AH</p> <p>Minor material amendment pursuant to condition 2 (approved plans) 20/1007/FFU to allow alterations to the front windows.</p> <p>Relaxation/Modification</p>	Relaxation/M odification	<i>3rd March 2022</i>
21/1100/FFU	<p>CONSULTATION ON AMENDMENTS TO CURRENT PLANNING APPLICATION</p> <p>Queen Anne House, Bridge Road, Bagshot, Surrey, GU19 5AT</p> <p>Change of use from Office (Class B1c) to residential (Class C3) comprising 5 no. flats (1x 3 Bed, 2x 2 Bed and 2x 1 Bed) and erection of 4 no. dwellings (1x 4 Bed and 3x 2 Bed) including pedestrian accesses off Bridge Road with associated parking, landscaping and cycle and refuse storage (revision of planning permission 20/0592/FFU).</p> <p>Full Planning Application</p>	<i>FPA</i>	<i>25th February 2022</i>

	Windlesham Applications	Type of application	Due date
22/0043/FFU	The Hedges, Church Road, Windlesham, Surrey, GU20 6BH Part single/part two storey rear extension and single storey side extension. Full Planning Application	<i>FPA</i>	<i>3rd March 2022</i>

20 Correspondence

21 Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

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22 To approve salary and P32 payments for 2022-23