



Windlesham Parish Council

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The Council Offices
The Avenue
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GU18 5RG

21st July 2022

You are hereby summoned to attend a meeting of the Windlesham Parish Council to be held at the St Annes Church Centre, 43 Church Road, Bagshot on **Tuesday 26th July 2022 at 7.00pm** to act upon the undermentioned business.

If you are unable to attend the meeting, please send your written apologies to the Clerk and Chair of Council.

**Joanna Whitfield
Interim Clerk to the Council**

MEETING INFORMATION

Members of the public are invited to attend this meeting or alternatively, if you wish to submit any questions or comment on any of the items on this agenda without attending, please email clerk@windleshampc.gov.uk by midday on Tuesday 26th July 2022. Please note that submissions for public participation will be read aloud at the meeting, along with the name of the person submitting the comment. If you do not wish your name to be made public at the meeting you must specify this to the Clerk in writing at the time of submission.

AGENDA

1. To confirm election the **Vice-Chairman of the Council** for the ensuing year and to receive the Vice-Chairman's Declaration of Acceptance of Office
2. **Apologies for absence**
3. **Declarations of Interest:** Members to declare any interest, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any requests from members for dispensations that accord with the Localism Act 2011 S33(b-e).
4. **Public Question Time:** In accordance with Standing Orders a period not exceeding 20 minutes will be allowed for public participation.
5. **Exclusion of the Press and Public.** To agree any items to be dealt with after the public, including the press, have been excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

6. **Council Minutes:** To approve as a correct record, the open minutes of the previous meeting held on 28th June 2022

7. **Committee and Sub-Committee Minutes:** To approve the open minutes and recommendations therein of the recent committee and sub-committee meetings and to review and adopt any recommendations and agreements contained therein:

a. Personnel Committee 12th July 2022

To note the open minutes of the recent village committee and sub-committee meetings:

- Windlesham Committee – 15th June 2022
- Lightwater Committee – 12th July 2022
 - Including recommendation therein for the High Curley SSSI site to be removed from the Lightwater Village Committee Terms of Reference and become a Full Council responsibility.

Note: The above Minutes will be ratified at the relevant Village Committee meetings.

8. **Planning Applications** - to consider and make appropriate representations in relation to the planning applications in listed below:

BAGSHOT APPLICATIONS			
22/0566/FFU	20 Faulkner Place, Bagshot, Surrey, GU19 5LZ Erection of a front porch	Full Planning Application	26 th July 2022
22/0530/FFU	7 Waverley Road, Bagshot, Surrey, GU19 5JL Conversion of existing loft space into a self-contained 1 bedroom unit (Retrospective)	Full Planning Application	26 th July 2022
22/0614/FFU	15 College Ride, Bagshot, Surrey, GU19 5EW Erection of single storey rear extension	Full Planning Application	26 th July 2022
22/0569/GPE	20 Faulkner Place, Bagshot, Surrey, GU19 5LZ Prior approval for the erection of a single storey rear extension	General Permitted Development EXTENSIONS	29 th July 2022
22/0642/NMA	Woodside Cottage, Chapel Lane, Bagshot, Surrey Application for a non-material amendment [pursuant to planning permission APP/D3640/W/20/3248476 [SU/19/0235] (relating to the residential development of 44 dwellings comprising 7 no two bedroom, 9 no three bedroom and 16 no four bedroom two storey homes and 7 no one bedroom and 5 no two bedroom flats within a three storey building along with access, parking/garaging, and landscaping, following the	Non Material Amendment	1 st August 2022

	demolition of the existing dwelling and associated outbuildings] to allow a variation to Condition 6 (surface water drainage verification)] to allow amendments to the provided/approved details for Condition 9 (landscaping) and 12 (tree report)		
22/0432/CES	107 College Ride Bagshot Surrey GU19 5ET Application for a certificate of lawful development (proposed) rear dormer, front porch and rooflights	Certificate Proposed Development	

LIGHTWATER APPLICATIONS			
21/0344/FFU	99 - 109 Guildford Road Lightwater Surrey GU18 5SB Erection of 5 buildings to comprise 18 terrace style houses and 12 apartments within a flatted block with associated landscaping, access, and car parking. All following demolition of existing buildings on site. WPC objected with comments on the 25th May 2021. APP/D3640/W/22/3294391	APPEAL	5 th August 2022
22/0655/FFU	17 Junction Road, Lightwater, Surrey, GU18 5TQ Raised patio to the rear of the dwelling (retrospective).	Full Planning Application	8 th August 2022

WINDLESHAM APPLICATIONS			
22/0626/FFU	Snowsdales, 12 Chewter Lane, Windlesham, Surrey, GU20 6JP Two storey front extension and side extension, part single part two storey rear extension	Full Planning Application	26 th July 2022
22/0587/FFU	Reef House, Snows Ride, Windlesham, Surrey, GU20 6LA Erection of replacement dwelling and replacement ancillary building and associated works following demolition of existing dwelling and ancillary building	Full Planning Application	26 th July 2022

9. Finance

- a. Accounts for payment
- b. Bank reconciliations
- c. Finance Report Qtr 1
- d. To discuss moving the accounting system to the Cloud

10. To receive written reports from:

- a. Surrey County Council;
- b. Surrey Heath Borough Council

11. Outside Organisations - To receive any reports from representatives on outside organisations.

12. Project Updates - Status updates on outstanding projects

13. Grants – Camberley Men’s Shed

14. Working Party Updates

a. Strategic Plan Working Party

Motion from Cllr Hansen-Hjul for Council to consider nominating two Members of the Strategic Plan Working Party to complete the Strategic Plan before the September Full Council meeting.

b. Policy Review Working Party

15. Tree Survey Report – To discuss

16. To discuss a request from residents to reduce height of the trees at School Lane Field

17. Operation London Bridge - To discuss and agree Council procedure

18. To discuss a wayleave request from Gigaclear regarding land at Mill Pond, Windlesham.

19. To discuss re-appointment of a Data Protection Officer

20. Bagshot Chapel – To discuss opening the Chapel as part of the Heritage Open Days

21. Clerks Update

22. Correspondence

23. Exclusion of the press and public - To exclude members of the public, including the press, for consideration of items excluded under S1(2) of the Public Bodies (Admission to Meetings) Act 1960.

CONFIDENTIAL

24. Confidential Project Updates

25. Hook Mill Lane Update