

Windlesham Traffic & Infrastructure Project Working Group Terms of Reference

Group Type	Working Party in conjunction with the Clerk and reporting to the Windlesham Village Committee
Purpose	To review proposed solutions, alongside expected impacts from proposed Developments in and around the Village, identifying viable options which can mitigate traffic speed and improve road safety for all users in Windlesham Village whilst enhancing and sustaining our shops, charities and businesses for the benefit of the Windlesham Residents.
Membership	Community Groups – 2 representatives from any of the below: • All Windlesham Village Councillors, with 1 nominated Windlesham Village Councillor to act as Chair of the Working Group • 2 members of Business community • 2 Community Groups • 1 representative from the WNP Working Party • 2+ members of Village Community
Terms Of Reference	The remit of the Working Party will be: 1. To work with SCC Highways to consult with Residents on viable proposals, gathering data for mitigation: - • Intro of 20mph zones within the Village • Reduction of speed by 10mph in other areas • Speed Surveys to include Broadway Road; Woodlands Lane; Chertsey Road; Heath Park Drive; Updown Hill; School Road/Snows Ride; Church Road 2. Review and Report feedback to Windlesham Village Committee • Speed Surveys • Consultation • Safety consideration of pedestrians, cyclists, horse riders • HGVs use within Village
Delegated Powers	The Councillor representative selected as Chair of this Working Party, or their nominated substitute, will report back to the Windlesham Village Committee at key stages of this Project. The Working Group will have no decision-making powers, or powers to spend.
Quorum	Two group members, plus one Windlesham Village Committee Councillor, acting as Chair
Budget	There is no budget associated with this Project, any recommendations that have associated costs must be referred to the Windlesham Village Committee at the earliest opportunity and will only be approved subject to available funds.
Frequency of Meetings	As required
Transparency	Will be achieved by ensuring all meeting dates are notified in advance to the Clerk of WPC and all notes of discussions or transcript/recording of meetings held by this Working Group will be submitted to the WPC Clerk for audit purposes to be retained in parish records.
Date of Formation	5 th September 2023 (WVC)
Agreed End Date	